Sigma Quote to order process in eStores

To retrieve a quote from the Sigma Aldrich supplier website in eStores, begin by clicking on Order Center link at the bottom of the catalog landing page (first page that displays in the catalog.)

Select the “Find Quotes” link at the bottom of the Order Center section of the Order Center.

Enter the quote number or search by date range. Please note entering the quote number will return the result more quickly.
Review the item descriptions, pricing and quantities and click on the “Convert to Order” button at the bottom right corner of the page.

To convert only some items on the quote to an order, change the quantity to zero on any unwanted item(s) and click Convert to Order (in this example, the user only wants to purchase the items on line 2 and 3).
The items are added to the cart. The check-out process continues from here back to the OSU eRequest system.